

Notice of meeting of

Audit & Governance Committee

To:	Councillors Pierce (Chair), Brooks, Crisp, Holvey, Moore, B Watson and R Watson
Date:	Tuesday, 13 May 2008
Time:	5.30 pm
Venue:	The Guildhall, York

AGENDA

Note:

As agreed at previous meetings, the Chief Internal Auditor and District Auditor (Audit Commission) will be present in the meeting room from 5:00 pm to provide a private briefing for Members, if required.

1. Declarations of Interest

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. Minutes (Pages 3 - 10)

To approve and sign the minutes of the meeting of the Audit & Governance Committee held on 15 January 2008.

3. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Panel's remit can do so. Anyone who wishes to register or requires further information is requested to contact the Democracy Officer on the contact details listed at the foot of this agenda. The deadline for registering is **Monday, 12 May 2008 at 5:00 pm.**

4. Ethical Governance Audit Reports (Pages 11 - 70)

This report introduces two reports, presented to the Standards Committee on 9 November 2007 and 25 January 2008 respectively, advising of progress on the Ethical Governance Audit carried out on the Council by the Audit Commission.

5. Building Supplies: A report from the District Auditor (Pages 71 - 82)

This paper introduces a report prepared by the District Auditor examining the matter of the Council's procurement arrangements for the provision of building supplies by Neighbourhood Services.

6. The Annual External Audit Plan 2008/09 (Pages 83 - 116)

This report presents the Audit and Inspection Plan of the District Auditor for the year 2008/09 and asks Members to consider and approve the Plan.

7. Annual Audit and Fraud Plan for 2008/09 (Pages 117 - 140)

This report seeks Members' approval for the planned programme of audit and fraud work to be undertaken by the Council in 2008/09.

8. The Action Plan arising from the Annual Audit Letter 2006/07 (Pages 141 - 180)

This report sets out a plan of the actions required in 2008/09 further to the issues highlighted by the District Auditor in his annual Audit Letter to the Council, as reported to the Executive on 25 March 2008.

9. 2007/08 Annual Governance Statement (Pages 181 - 202)

This report provides Members with details of the progress which has been made in preparing the 2007/08 Annual Governance Statement (formerly the Statement on Internal Control, or SIC) and to address the significant control issues identified in the 2006/07 SIC.

10. Officer Governance Group 2007/08 Work Programme Out-turn
(Pages 203 - 212)

This report advises Members of the progress made during 2007/08 in respect of the Officer Governance Group work programme, and arrangements for the on-going management of the group during 2008/09.

11. Risk Management Out-turn Report 2007/08 (Pages 213 - 224)

This report informs Members of the progress made during 2007/08 in delivering and embedding risk management arrangements across the organisation and sets out the key deliverables of 2008/09 work plan.

12. Follow Up of Internal Audit Recommendations (Pages 225 - 228)

This report sets out progress made by departments in implementing agreed audit recommendations due to have been implemented by 29 February 2008, and summarises progress on addressing the recommendations relating to Criminal Records Bureau (CRB) checks and the 2007/08 Car Parking audit, for which Members requested that a priority follow up be conducted.

13. Review of the Council's Counter Fraud and Corruption Policies (Pages 229 - 254)

This report advises Members of recent changes to the Council's counter fraud and corruption policy framework, including the adoption of a new Counter Fraud and Corruption Policy, and seeks approval for proposed monitoring arrangements for the revised framework.

14. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officer:

Name: Fiona Young

Contact details:

- Telephone – (01904) 551027
- E-mail – fiona.young@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.